



CITY OF EVERETT  
PROCUREMENT DIVISION  
2930 Wetmore Ave., Ste. 9-E  
Everett, WA 98201  
425.257.8840

INVOICE  
TO

ACCOUNTING DIVISION  
P.O. Box 12130  
Everett, WA 98206-2130  
425.257.8746  
accountspayable@everettwa.gov

ORDER SUBJECT TO TERMS LISTED ON LAST PAGE

Amended 2/9/2026

PURCHASE ORDER

P.O. No. CB 25186

SUPPLIER NAME AND ADDRESS

25582  
URS ELECTRONICS  
123 NE 7TH  
  
PORTLAND OR 97232

Attention: DAN/TRACY/BARB

THIS NUMBER MUST APPEAR  
ON ALL INVOICES & INQUIRIES

Date: 11/05/25

Ship To: UTILITIES WAREHOUSE - BLDG 3  
3200 Cedar Street  
Everett WA 98201 425 257-7820

Buyer: Daniel Trefethen 425-257-8905

LINE	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
1	10	EA	MONITOR, 4K 46" PREMIIUM LED MONITOR ITEM# R4N46UNF	2,846.66	28466.60
2	2	EA	MONITOR, 4K 55" PREMIUM LED MONITOR ITEM# R4N55NNU	2,626.66	5253.32
3	10	EA	MOUNT, HEAVY DUTY WEIGHT SCISSOR MOUNT ITEM# WBLS2	546.66	5466.60
4	2	EA	MOUNT, UNIVERSAL LOW PROFILE WALL MNT ITEM# WB-S3763	520.00	1040.00

ALL PRICING, TERMS AND CONDITIONS PER COOPERATIVE CONTRACT  
WA DES #29023. TO THE EXTENT THE TERMS AND CONDITIONS IN  
THIS PURCHASE ORDER ARE DIFFERENT THAN THE TERMS AND  
CONDITIONS OF THE COOPERATIVE CONTRACT, THE TERMS AND  
CONDITIONS MOST STRINGENT ON SUPPLIER SHALL APPLY.

THE SUPPLIER CERTIFIES BY ACCEPTING THIS PURCHASE ORDER  
THAT TO THE BEST OF ITS KNOWLEDGE AND BELIEF THAT IT IS  
NOT PRESENTLY DEBARRED, SUSPENDED, PROPOSED FOR DEBARMENT,  
DECLARED INELIGIBLE, OR VOLUNTARILY EXCLUDED FROM COVERED  
TRANSACTIONS BY ANY FEDERAL DEPARTMENT.

SUBTOTAL 40,226.52  
8.5 TAX 3,982.42

TOTAL 44,208.94

AUTHORIZED SIGNATURE:

### City of Everett Purchase Order (PO) Terms and Conditions

1. **ACCEPTANCE OF TERMS AND CONDITIONS.** Supplier shall provide the goods and/or services described in this PO in accordance with these Terms and Conditions unless otherwise noted on the face of the PO. If this PO arises from an Invitation to Bid or Quote or any other solicitation, then a binding contract is formed upon award and PO issuance and all provisions of such solicitation (including without limitation all specifications) and these Terms and Conditions are incorporated into the contract. If this PO does not arise from a solicitation, then acceptance of this PO by either Supplier's written acknowledgment or commencement of performance shall create a binding contract and shall be conclusive evidence of Supplier's full acceptance of this PO and these Terms and Conditions. If this PO arises from a cooperative contract, then all applicable provisions of the cooperative contract are incorporated into these Terms and Conditions. However, if there is a conflict between the provisions of these Terms and Conditions and the solicitation or cooperative contract, then the provision that is most stringent on Supplier and/or that grants the City greater rights shall control. If contract provisions are required by applicable federal, state, or local laws or regulations, then these Terms and Conditions are deemed to include such provisions. This PO expressly limits acceptance to the Terms and Conditions stated herein. All additional or different terms proposed by Supplier are objected to and hereby rejected unless specifically called out on the face of the PO.
2. **AMENDMENT/CHANGES:** No change to this PO (including without limitation change to any term, condition, delivery, price, quality, quantity, or specification) will be effective without the written consent of the City's Procurement Manager or designee.
3. **TERMS AND CONDITIONS RELATED TO GOODS:**
  - a. **Handling:** No charges will be allowed for handling, which includes, but is not limited to, packing, wrapping, bags, containers, or reels unless otherwise stated herein. Material Safety Data Sheets must be included with shipments of any material requiring such documentation.
  - b. **Delivery Date:** For any change to the delivery date specified on this PO, Supplier shall give prior notification and obtain written approval thereto from the City's Procurement Manager or designee. With respect to delivery under this PO, time is of the essence, and this PO is subject to termination by the City for failure to deliver when specified. The acceptance by the City of late delivery with or without objection shall not waive the City's right to claim damages for such breach or constitute a waiver of timely performance of any Supplier obligation.
  - c. **Shipping Instructions:** Unless otherwise specified on this PO, all goods must be shipped prepaid, FOB Destination. Where shipping addresses indicate room numbers and/or inside delivery, the Supplier must make delivery to that location at no additional charge. Where specific authorization is granted to ship goods to FOB shipping point, Supplier must prepay all shipping charges and route as instructed or, if instructions are not provided, route by cheapest common carrier and provide the charge for such delivery as a separate item on Supplier's invoice. Each invoice for shipping charges shall contain the original or a copy of the bill indicating that the payment for shipping has been made. The City reserves the right to refuse COD shipments.
  - d. **Risk of Loss:** Regardless of FOB point, Supplier agrees to bear all risks of loss, injury, spoilage, or destruction of goods and materials ordered herein which occur prior to delivery. Such loss, injury, or destruction shall not release Supplier from any obligation hereunder.
  - e. **Free and Clear:** Supplier warrants that all goods delivered herein are free and clear of all liens, claims, or encumbrances of any kind.
  - f. **Identification:** All invoices, packing lists, packages, shipping notices, and other written documents relating to this PO shall contain the PO number. Packing lists shall be enclosed in each and every box or package shipped pursuant to this PO, indicating the contents therein.
  - g. **Rejection:** All goods purchased herein are subject to approval by the City. Any rejection of goods or materials resulting because of nonconformity to the terms and specifications of this PO, whether held by the City or returned to Supplier, will be at Supplier's risk and expense.
  - h. **Warranties:** Supplier warrants that goods are new, current, and fully warranted by the manufacturer. Delivered goods will comply with the PO and be free from defects in labor, material, and manufacture. All UCC implied and express warranties are incorporated in this PO. Supplier shall transfer all warranties to the City. Supplier warrants that goods supplied under this PO conform to the description and applicable specifications, shall be of good merchantable quality, and are fit for the purpose for which such goods are ordinarily employed, except that if a particular purpose is stated, the goods must then be fit for that particular purpose. This is in addition to any express warranties, standard warranty, and/or service guarantees given by Supplier. Supplier warrants that goods furnished on this PO do not infringe any patent, registered trademark, or copyright.
  - i. **Price:** If price is not stated on this PO, it is agreed that the goods shall be billed at the price last quoted or paid, or prevailing market price, whichever is lower.
4. **TERMS AND CONDITIONS RELATED TO SERVICES:**
  - a. **General:** Supplier shall perform the services described in this PO in a competent and professional manner. Without a written directive of an authorized representative of the City, Supplier shall not perform any services that are in addition to, or beyond the scope of, such services. If Supplier's proposal is attached to the PO, and if such proposal contains or incorporates any conditions or terms in addition to or different from the terms of this PO, then Supplier expressly agrees that such conditions or terms are neither incorporated nor included into this PO unless otherwise determined by the City's Procurement Manager or designee. Reports, drawings, plans, specifications, and any other intangible property created in furtherance of the services are property of the City for all purposes, whether the project for which they are made is executed or not, and may be used by the City for any purpose. Supplier is an independent contractor. The City is not liable for or obligated to pay sick leave, vacation pay or any other benefit of employment, or any social security or other tax. Supplier shall procure and maintain insurance as required under insurance requirements at: <https://www.everettwa.gov/319/Procurement>.
  - b. **Public Work:** If this PO is for construction or maintenance services or is otherwise for a public work, then (i) Supplier shall furnish all labor, tools, materials, equipment, and supplies required and shall, in a workmanlike manner, perform the work; (ii) Supplier shall comply with RCW 39.12 (Prevailing Wages), including without limitation Supplier submission of copies of "Statement of Intent to Pay Prevailing Wages" and "Affidavit of Wages Paid" to the City Clerk and Department of Labor and Industries; and (iii) Supplier agrees that the Supplier shall actively solicit the employment of minority group members. Supplier further agrees that the contractor shall actively solicit bids for the subcontracting of goods or services from qualified minority businesses. Supplier shall furnish evidence of the contractor's compliance with these requirements of minority employment and solicitation. Supplier further agrees to consider the grant of subcontracts to such minority bidders on the basis of substantially equal proposals in the light most favorable to such minority businesses. The Supplier shall be required to submit evidence of compliance with this section as part of the bid.
  - c. **Willful Wage Violation Certification:** If this PO is for \$10,000 or more, then Supplier by accepting this PO certifies that, within the five-year period immediately preceding the date of this PO, Supplier will not be determined by a final and binding citation and notice of assessment issued by the WA Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction to have willfully violated, as defined in RCW 49.48.082, any provision of chapter 49.46, 49.48, or 49.52 RCW. This certification covers any entity that is substantially identical to Supplier. An untrue certification by Supplier is a material breach and cause for termination.
5. **PAYMENT TERMS/TAXES/CASH DISCOUNT:** Unless otherwise stated on this PO, the terms of payment shall be net 30 days from receipt of a proper invoice. PO numbers must be noted on all invoices. Invoices will not be processed for payment until invoiced goods or services are received. Payments by the City are not assignable without the prior written consent of the City's Procurement Manager or designee. Unless otherwise provided in this PO, the City agrees to pay all State of Washington sales or use tax. No charge by Supplier shall be made for federal excise taxes, and the City agrees to furnish Supplier, upon acceptance of goods or services supplied under this order, with an exemption certificate. In the event that the City is entitled to a cash discount, the period of computation will commence on the date of delivery or receipt of a correctly completed invoice, whichever is later. If an adjustment in payment is necessary due to damage, the cash discount period shall commence on the date final approval for payment is authorized. If a discount applies, but the invoice does not reflect the existence of a cash discount, the City is entitled to a cash discount with the period commencing on the date it is determined by the City that a cash discount applies.
6. **COMPLIANCE WITH APPLICABLE LAWS/DISCRIMINATION:** Supplier shall comply with all applicable federal, state, local laws and regulations. Supplier shall possess and maintain all necessary licenses, permits, certificates, and credentials. If applicable, Supplier shall have a valid and current City of Everett business license. Supplier agrees not to discriminate against any employee or any other person in the performance of this PO because of race, creed, color, national origin, marital status, sex, age, disability, or other circumstances as may be defined by federal, state, or local law or ordinance.
7. **INDEMNIFICATION:** Supplier shall defend, indemnify, and hold the City, its officers, employees, and agents harmless from any and all claims, injuries, damages, losses, or suits, including attorney fees, resulting from the acts or omissions of Supplier, its contractors, agents or employees arising out of or in connection with the performance of this PO, except for injuries and damages caused by the sole negligence of the City. Should a court of competent jurisdiction determine that this PO is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of Supplier and the City, the Supplier's liability hereunder shall be only to the extent of Supplier's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Supplier's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purpose of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this PO.
8. **TERMINATION:** The City may terminate this PO at any time with written notice to Supplier. Upon receipt of the written notice, Supplier shall stop performance, and City shall pay Supplier for goods and services delivered and accepted. If Supplier breaches any PO obligation or is declared insolvent, the City may terminate this PO for cause with written notice to Supplier, and Supplier shall be liable for all damages, including incidental and consequential damages, resulting from such breach.
9. **COOPERATIVE PURCHASING:** Agencies that have an Intergovernmental Cooperative Purchasing Agreement with the City may purchase from City contracts, including this PO, if so stated in the solicitation. The City is not responsible for any purchase order issued by another agency.
10. **OTHER:** The laws of the State of Washington govern this PO. Exclusive venue for any dispute relating to this PO shall be in Snohomish County Superior Court. Unless otherwise provided in this PO, this PO and all records associated with the PO are subject to public disclosure by the City without notice to Supplier. If a court of competent jurisdiction declares any provision of the PO to be invalid, the other provisions and the rights and obligations of the parties remain in effect. Any failure by the City to enforce strict performance of any provision of this PO will not constitute a waiver of the City's right to enforce such provision or any other provision of the PO. Supplier shall not assign, transfer, or encumber any rights, duties, or interests under this PO without the written consent of the City's Procurement Manager or designee.



123 NE 7th Avenue, Portland, Oregon 97232

URS Electronics Customer Agreement for  
Custom & Value added products

Non-Cancelable/Non-Returnable (NC/NR)

Rev 1 – Original Document sent to City of Everett (10/8/25)

Rev 2 – Removed the confidentiality statements (10/31/25)

Rev 3 – Update due to price increase (12/15/25)

Rev 4 – Providing updated agreement due to change in bill of materials (2/2/26)

This agreement is between the listed parties effective February 2, 2026. The parties are as follows and have agreed to the following conditions of this agreement:

Customer: City of Everett, WA  
3200 Cedar St  
Everett, WA 98201

Supplier: URS Electronics, Inc (called URS in agreement)  
123 NE 7<sup>th</sup> Ave  
Portland, Oregon 97232

The customer has agreed for URS to provide components that are considered to be:

- NC/NR >> Non-Cancellable/Non-Returnable product.

Listed below are the items being provided by URS (or attached list)

Type	Qty	URS Part#	Description	Price/ea
NC/NR	1	Orion Video Wall system.	See attached quote for bill of materials	\$ 40,226.52

Customer Purchase Order#: TBD > CB 25186 – Rev B

URS Order number: TBD > \_\_\_\_\_

Total dollar amount of order: \$ 40,226.52

Estimated delivery of all items: 8-10 weeks ARO

Definition of the types of products pertaining to this agreement:

- **Non-Cancelable/Non-Returnable** > These are generally highly customized products with very unique features or components that are not readily available on the open market. The decision for an item to be considered NC/NR is solely URS's.

Order fulfillment steps:

1. URS will provide a quote for the product & estimated delivery dates along with this agreement for orders that have custom, value added & NC/NR products.
2. Customer provides purchase order, approved drawings, and this signed agreement.
3. URS will return order acknowledgement and executed agreement.
4. Prepayment at time of order may be required by URS.
5. URS supplies the product as ordered.
6. Customer pays balance of order amount within the defined payment terms.

Office 800.955.4877  
Sales 503.233.5341

email sales@ursele.com  
E-shop www.urseleshop.com





**Order Cancellation:**

In the event the customer wants to cancel an order for any of the items listed on this agreement, URS will take the following steps:

1. Contact our supplier and ask if the return of any finished delivered product or any outstanding backorders can be cancelled. If our supplier agrees, then all expenses associated with the cancellation, restocking fee, return freight and handling will be the customer's responsibility. URS will provide an estimate of those expenses and require a customer Purchase Order before final order cancellation.
  2. If our supplier does not allow the return of the finished product delivered or the cancellation of outstanding backorders, then the customer will take immediate delivery of all finished product in the URS warehouse, and as the outstanding backorders are delivered to URS.
- 
1. **Payment Terms**
    - a. Terms: Net 30 days
    - b. FOB: City of Everett WA via LTL ground freight
    - c. Warranty: Based on manufacturer's warranty policy.
  2. **General Issues**
    - 1) Upon complete delivery of order, this agreement may be terminated with 30 day written notice to the other party.
    - 2) Any remaining components (finished, in-process, raw) in inventory at URS or committed to URS by our suppliers, will be the full responsibility of the customer. These items will be immediately shipped out to the customer with payment as defined at time of order placement.
    - 3) All legal issues are to be resolved by State of Oregon Laws. The losing party will be responsible for both parties' legal expenses.

URS Electronics

*MARIE TWEETMEYER*

URS Agent's Name

*[Signature]* Pres  
Signature Title

*2/2/22*

Date

City of Everett WA

Cassie Franklin, Mayor

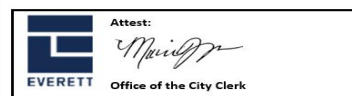
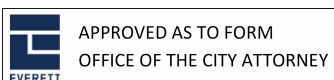
Customer Agent's Name

*[Signature]*  
Signature Title

**02/11/2026**

Date

URS Electronics President approval: \_\_\_\_\_



Quotation: Rev 4 - Remove Processor

**Standard WA ST Contract 29023 discount is 15% off MSRP.**  
**Due to large dollar, URS is offering another 5% for a total of 20% off MSRP**  
**The order is Non-Cancellable / Non-Returnable (NC/NR)**  
**Freight is PREPAID via ground to Evertt WA.**  
**Lead time is 8-10 weeks**

Quote Date 2/1/26  
 Expires 2/28/26

To: **City of Everett**

Attn: Jenny Liu

Phone: 425 257-8830

email [Jliu@everettwa.gov](mailto:Jliu@everettwa.gov)

WA ST DOT/ITS Contract# 29023

Line	Qty	Manufacturer	Item Part Numbe	Description	Ship From	List Price	Extended List Price	Pct Disc	\$\$ Disc	QUOTE Resale / ea	QUOTE Ext Resale
1	10	ORION MONITORS	R4N46UNF	4K 46" PREMIUM LED MONITOR	CA	\$3,558.33	\$35,583.30	-20%	(\$711.67)	\$2,846.66	\$28,466.60
2	2	ORION MONITORS	R4N55NNU	4K 55" PREMIUM LED MONITOR	CA	\$3,283.33	\$6,566.66	-20%	(\$656.67)	\$2,626.66	\$5,253.32
3	10	ORION MONITORS	WBLS2	HEAVY DUTY WEIGHT SCISSOR MOUN	CA	\$683.33	\$6,833.30	-20%	(\$136.67)	\$546.66	\$5,466.60
4	2	ORION MONITORS	WB-S3763	UNIVERSAL LOW PROFILE WALL MNT	CA	\$650.00	\$1,300.00	-20%	(\$130.00)	\$520.00	\$1,040.00
							\$50,283.26			\$40,226.52	

State Tax Rate >	6.5%	\$2,614.72
Local Tax Rate	3.4%	\$1,367.70
Total Tax		\$3,982.43
Goods + Taxes >		\$44,208.95

Notes

1. Customer to confirm finalize space available for dimensions of the 1x2 monitors
2. Customer to verify interface protocol with Video Management System (VMS)
3. Customer to sign URS NC/NR agreement when submitting City of Everett PO
4. Customer is responsible for installation of video monitors
5. ORION can provide technical support for start-up via phone/video call
6. Warranty: Monitor 3 years. Processor 1 year.

**URS Contact**

Tracey Morla

**Direct Dial**

503.820.6105

**Fax**

503.820.6105

**Email Address**

[tracey.morla@ursele.com](mailto:tracey.morla@ursele.com)

**FOB Point:**

City of Everett, WA

**Terms:**

Net 30, On approved account













# Orion Video Wall System Purchase\_02.09.2026\_SD


Final Audit Report

2026-02-11

Created:	2026-02-11
By:	Marista Jorve (mjorve@everettwa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAmgzswgxJPlvFtXPaiPywg_54FfLewLY5

## "Orion Video Wall System Purchase\_02.09.2026\_SD" History

-  Document created by Marista Jorve (mjorve@everettwa.gov)  
2026-02-11 - 0:07:34 AM GMT
-  Document emailed to Daniel Trefethen (DTrefethen@everettwa.gov) for approval  
2026-02-11 - 0:09:35 AM GMT
-  Email viewed by Daniel Trefethen (DTrefethen@everettwa.gov)  
2026-02-11 - 0:09:55 AM GMT
-  Document approved by Daniel Trefethen (DTrefethen@everettwa.gov)  
Approval Date: 2026-02-11 - 0:10:16 AM GMT - Time Source: server
-  Document emailed to Tim Benedict (TBenedict@everettwa.gov) for approval  
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-  Document approved by Tim Benedict (TBenedict@everettwa.gov)  
Approval Date: 2026-02-11 - 0:24:43 AM GMT - Time Source: server
-  Document emailed to Cassie Franklin (cfranklin@everettwa.gov) for signature  
2026-02-11 - 0:24:45 AM GMT
-  Email viewed by Cassie Franklin (cfranklin@everettwa.gov)  
2026-02-11 - 11:42:50 PM GMT
-  Document e-signed by Cassie Franklin (cfranklin@everettwa.gov)  
Signature Date: 2026-02-11 - 11:43:06 PM GMT - Time Source: server

 Document emailed to Marista Jorve (mjorve@everettwa.gov) for approval

2026-02-11 - 11:43:09 PM GMT

 Document approved by Marista Jorve (mjorve@everettwa.gov)

Approval Date: 2026-02-11 - 11:44:59 PM GMT - Time Source: server

 Agreement completed.

2026-02-11 - 11:44:59 PM GMT